

PRICE LIST

FLOORCOVERINGS

All prices are per square metre

WILLOW CORD CARPET

Code	Colour	Price (£)
WC01	Maroon	5.75
WC02	Red	5.75
WC03	Grey	5.75
WC04	Royal Blue	5.75
WC05	Beige	5.75
WC06	Charcoal	5.75
WC07	Light Green	5.75
WC08	Black	5.75
WC09	Dark Green	5.75
WC10	Dark Blue	5.75

ESCOLITA CARPET TILES

Code	Colour	Price (£)
ET01	Orange	10.20
ET02	Gold	10.20
ET03	Beige	10.20
ET04	Charcoal	10.20
ET05	Blue	10.20
ET06	Grey	10.20
ET07	Red	10.20
ET08	Green	10.20
ET09	Brown	10.20
ET10	Moss Green	10.20

HARMONY VELOUR

Code	Colour	Price (£)
401	Beige	6.25
627	Royal Blue	6.25
629	Green	6.25
720	Red	6.25
837	Midnight Blue	6.25
905	Light Grey	6.25
923	Dark Grey	6.25
957	Black	6.25

SHANGHAI VELOUR

Code	Colour	Price (£)
66	Pea Green	8.05
90	Silver Grey	8.05
100	Wine	8.05
110	Red	8.05
230	Beige	8.05
280	Brown	8.05
440	White	8.05
710	Royal Blue	8.05
780	Mid Blue	8.05
790	Midnight Blue	8.05
810	Black	8.05
830	Slate Grey	8.05

SAFETY SLATE FLOORING

Code	Colour	Price (£)
1260	Silver Grey	11.90
1999	Black	11.90
2251	Beige	11.90
5161	Red	11.90
6343	Light Blue	11.90
7607	Green	11.90

OTHER FLOORING

Code	Colour	Price (£)
BV01	Beech Vinyl	8.80
CM01	Coir Matting	8.80
STV1	Silver Treadplate	8.80
WPV2	White Penny Dot	8.80
BPV1	Black Penny Dot	8.80

EXTRAS

Code	Colour	Price (£)
CP01	Protective Polythene	1.00
AL01	Aluminium Edging	3.95
AL02	Aluminium Nosing	4.80



FLOORCOVERINGS FOR EXHIBITIONS AND EVENTS

A choice of floorcovering solutions available in various colours and materials including carpets, vinyl, treadplate and coir matting.

- Catering and kitchen areas
- Extensive range of colours
- Expert fitting service
- High end Velour

PRE-PAYMENT ORDER FORM

FLOORING REQUIREMENTS

Range	Colour	Length x Width	Total sq.m	Unit Price	Total Price

*** IMPORTANT Please transfer Total to the Floorcovering box overleaf** **Total £**

Preferred Laying Date / /

Carpet is supplied on outright sale and the price includes the cost of laying only. It must be removed (including the fixing tape) at the end of the exhibition by the client or the agent. Melville can offer a removal service for a small fee.

Please round up and state your measurement in metres.

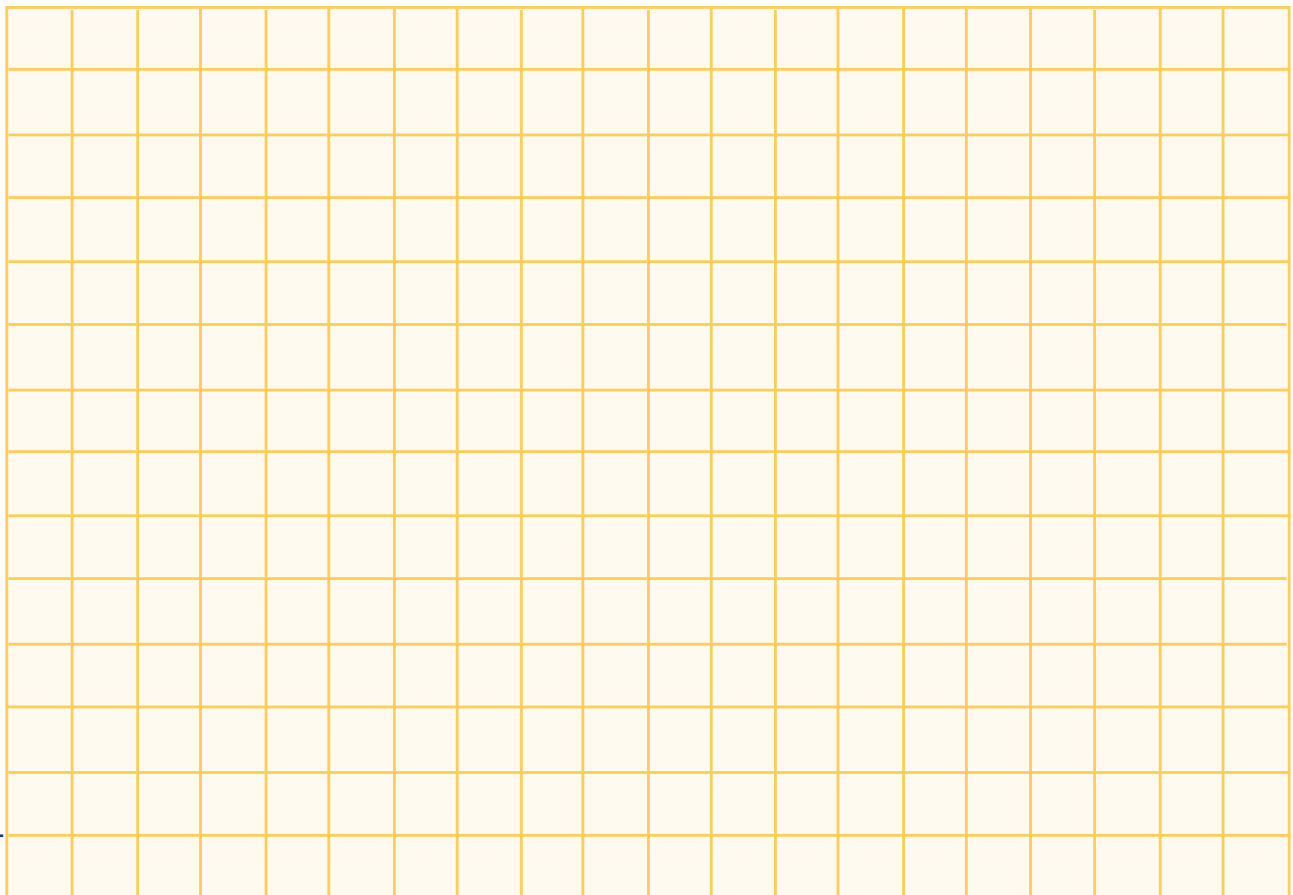
Please lay carpet as indicated:

- | | |
|--|---|
| <input type="checkbox"/> Raised Platform | <input type="checkbox"/> Direct to Hall Floor |
| <input type="checkbox"/> To Floor Flaps | <input type="checkbox"/> Plan Enclosed |

To be contacted about a removal service
or for a quote please tick here

FLOORCOVERING LAYING INSTRUCTIONS

N.B These instructions are for carpet laying only. Seperate instructions should be given to your stand contractor if floor flaps or a raised platform are required. **If floorcovering is to be laid in a non-rectangular shape, please supply an accurate scale drawing on the grid provided below or enclose a full scale plan. This will enable you to make savings by keeping wastage to a minimum.**



1m

1m

Payment & Credit Card Charge Authorisation

RETURN TO: Melville Exhibition & Event Services Ltd. Unit 1 Perimeter Road, National Exhibition Centre
Birmingham, B40 1PJ Fax: +44(0)121 780 0494 Phone: +44(0)121 780 3025

Mandatory Form*

COMPANY NAME	EMAIL ADDRESS	STAND NUMBER
COMPANY ADDRESS		
POST CODE		
PHONE	FAX	PURCHASE ORDER NUMBER

PAYMENT POLICY CREDIT CARD CHARGE AUTHORISATION

Payment for Services — Melville Exhibition & Event Services Ltd requires payment in full at the time services are ordered. Further, Melville Exhibition & Event Services Ltd requires that you provide a credit card authorisation with your initial order. For your convenience, we will use this authorisation to charge your account for any additional orders.

Method of Payment — Melville Exhibition & Event Services Ltd accepts all major credit/debit cards, cheques and bank transfers. Purchase orders are not considered payment.

Third Party Billing — Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. Melville Exhibition & Event Services Ltd reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See *Third Party Billing Request* form.

Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for cancellation fees.

All orders cancelled by the Exhibitor or due to the cancellation of an event or their nonparticipation may be subject to cancellation fees.

Bank transfer payment information:

Beneficiary: Melville Exhibition & Event Services Ltd	
Natwest Bank	Account: 27607275
Regent Street Branch	Sort Code: 56-00-27
PO Box 4RY	IBAN BIC: NWBKGB2L
250 Regent Street	IBAN No: B82NWBK56002727607275
London W1A 4RY	

To ensure your bank transfer is allocated correctly, please supply the following information to creditcontrol@melville.co.uk:

- exhibiting company name, account number, invoice number, show name, stand number
- Date and amount of bank transfer
- Bank and country where transfer originated

If you have any questions regarding our payment policy, please call Credit Control on +44 (0)121 780 3025

Please complete the information and return payment in full with this form and your orders.

You may choose to pay by credit card, cheque, or bank transfer; however, **we require your credit card charge authorisation to be on file with Melville Exhibition & Event Services Ltd**

- All balances must be paid prior to the event
- For your convenience, we will use this authorisation to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

I agree in placing this order that I have accepted Melville Exhibition & Event Services Ltd Terms and Conditions of Contract

X _____
AUTHORISED SIGNATURE

AUTHORISED NAME - PLEASE PRINT

DATE

All information must be provided. Your order will not be processed if any information is missing (ie. Expiration Date, Account Number, Contact Information, Type of Card and Signature). We require your credit card charge authorisation to be on file with Melville Exhibition and Event Services Ltd even if you are paying by cheque or bank transfer.

Card Number Corporate Card Personal Card

American Express
Debit Card
MasterCard
VISA

Start Date _____

Expiry Date _____

Issue Number _____

CSC Number _____

Cardholders Name _____ Please Print

Cardholders Billing Address _____

Post Code _____

PLEASE SIGN

X _____
CARDHOLDER'S SIGNATURE DATE

*This Form must be returned to Melville Exhibition and Event Services for your order to be processed.

We reserve the right to add 2.5% surcharge to the total amount of all credit card orders